

# Privacy Policy

## What information do we collect?

“We” means CAA Global. The type of information collected is described in our [ICO registration](#).

**By visiting the website you are accepting the practices described in this Privacy Policy.**

## How do we use this information?

We use your personal information to provide you with the services and/or information you have requested or to contact you about a submission you may have made to the website.

## Do we use 'Cookies'?

'Cookies' are small pieces of information sent by a web server to a web browser, which enables the server to collect information from the browser. Essentially it takes the form of a small text file deposited on your computer's hard drive. CAA Global uses cookies minimally to ensure that you can interact with our web sites appropriately and successfully. The use of cookies does not give us access to the rest of your computer.

If you want to prevent our cookies being stored on your computer in future, you may do so by referring to your internet browser's instructions. You can do this by clicking on the "Help" menu. Please note however that if you disable our cookies you may not be able to access certain services or facilities on our sites and your use of our sites may be restricted. Further information on deleting or controlling cookies is available at [www.AboutCookies.org](http://www.AboutCookies.org).

CAA Global's website may contain hyperlinks to websites owned and operated by third parties. These third party websites should have their own privacy policies, including cookies, and we encourage you to review them. They will govern the use of personal information you submit or are collected by cookies whilst visiting these websites. We do not accept any responsibility or liability for the privacy practices of such third party websites and your use of such websites is at your own risk.

## How do we protect personal information?

We take appropriate measures to ensure your personal information is kept secure, accurate, up to date, only for as long as necessary, and only used for the purpose(s) it was originally captured/processed for.

If we do store your information outside of the European Economic Area (EEA), we ensure that there is adequate protection and security in place.

## Will we disclose the information we collect to outside parties?

We will only share information about you with third parties to support the delivery of services to you; or if you have consented to us doing so; or when required by legislation.

## Right of access

You have the right to ask for a copy of the information we hold about you (for which we may charge a small fee) and to have any inaccuracies in your information corrected.

**Posting offensive or inappropriate content**

If you post offensive, inappropriate or objectionable content anywhere on this website, CAA Global may use your personal information to stop such behaviour.

Where CAA Global reasonably believes that you are or may be in breach of any of the laws of England or Wales (e.g. because content you have posted may be defamatory), CAA Global may use your personal information to inform relevant third parties such as law enforcement agencies about the content and your behaviour.

**Changes to this privacy policy**

We keep our privacy policy under regular review and we will place any updates on this webpage.

**How do you contact us?**

If you have any queries about this statement please contact the Data Protection Officer, CAA Global Limited, Level 2, Exchange Crescent, 7 Conference Square, Edinburgh, EH3 8R (**Email - [Clifford.Campbell@actuaries.org.uk](mailto:Clifford.Campbell@actuaries.org.uk)** ).